University of Georgia Freiburg Study Abroad Program
Application

Checklist

Instructions:

• Please return the completed application by **January 23, 2015** to:

  Dr. Heide Crawford; Department of Germanic and Slavic Studies; 201 Joseph E. Brown Hall; Athens, GA 30602

• Only complete applications will be considered.

Make sure the following items are included in the materials you return:

☐ All pages of the completed and signed application (including this one).
☐ 1 official copy of your UGA transcript (*Obtain from the UGA Registrar's Office*)
☐ 1 official transcript from any other college you've attended.
☐ 2 reference forms or letters. (It is the applicant's responsibility to secure references by the deadline. References may be forwarded by the referee. Reference forms are included in the final 4 pages of this application packet. At least one reference must be from an instructor of any rank at UGA or another college. One reference may be from an employer. No references from family members, friends or neighbors)

I understand that submitting an application for a study abroad program does not guarantee acceptance into the program. Candidates must meet program requirements, be approved by the program's faculty coordinator, and be eligible to register and attend classes at the University of Georgia at the time of departure and throughout the period of the program. Participation is also subject to availability.

I further understand that the program or individual courses may be cancelled due to low enrollment or other factors and I understand that I will be informed of such a decision no later than 6 weeks before planned departure date or as soon as possible after any adverse circumstances that cause the program to be cancelled. I also understand that exchange rate fluctuation and/or inflationary conditions may necessitate that the program raise fees above previously advertised rates between the time of admission and the beginning of the program. I understand that if I am accepted into this program, I will pay UGA tuition for the hours taken, the mandatory technology and institutional fees for the term, and a separate program fee for room and board and other program expenses. I also understand that in the event my studies abroad program fee balance is not paid in full by the due date, I agree to pay all collection costs, attorney fees, insufficient funds charges, and any other charges necessary for the collection of any amount not paid when due.

Student Name ___________________________ Signature ___________________________ Date ________

For Study Abroad Program Use Only:

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<tr>
<th>Date Received</th>
<th>Application Fee Received</th>
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<td>Check Number</td>
<td>Missing Items</td>
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University of Georgia Freiburg Study Abroad Program Application

Personal and Academic Information

UGA ID Number: 810 ________________________________

Full Name ________________________________

Preferred Name ________________________________

Birth Date ______ Place of birth ______________________ Age _____ Sex: ___ M ___ F

Mother/guardian’s Name ________________________________

Father/guardian’s Name ________________________________

Are you on financial aid (including HOPE) ___Yes ___ No

What types? __________________________________________

Your College/University: ________________________________

Are you a Georgia resident? ___Yes ___ No GPA _______ GPA in major _______

Major(s) ________________________________

Minor(s) ________________________________

Academic Level ___ 1st year ___ 2nd year ___ 3rd year ___ 4th year

(during study abroad)

Campus Address ________________________________

________________________________________ Phone __________________

Preferred E-mail ________________________________

Permanent Address ________________________________

________________________________________ Phone __________________

Citizenship ___________ Passport Number ________________________________

Date of Issuance _________ Passport Agency ___________ Date of Expiration ___________
Please list all colleges or universities previously attended:

Name ________________________________ Dates: From __________ to __________
Degree(s) awarded __________________________ Major __________________________

Name ________________________________ Dates: From __________ to __________
Degree(s) awarded __________________________ Major __________________________

Name ________________________________ Dates: From __________ to __________
Degree(s) awarded __________________________ Major __________________________

**Personal Activities**

Are you currently employed? □ yes □ no  Occupation __________________________
If applicable, give name, address, and phone number of employer __________________________

List the primary co-curricular activities in which you are involved and in what capacity ______


**Disciplinary and Criminal Record**

If your answer to either of the following is yes, you must submit a full statement of relevant facts on a separate sheet to be attached to this form.

Are you currently, or have you ever been, charged with, or subject to, disciplinary action including suspension or expulsion for scholastic or any other type of misconduct at any high school, college, or university?

Have you been charged with, convicted of, or pled guilty or nolo contendere to a crime other than a minor traffic offense, or are any criminal charges now pending against you?

□ yes □ no

*Convictions shall include: A finding of guilty by a judge or jury, a plea of guilty, a plea of nolo contendere, a plea of no contest, an Alford plea to a criminal charge or a plea under the first offender act, irrespective of the pendency or availability of any appeal or application for collateral relief. If “yes,” explain fully, specifying the nature of the offense(s), the date(s) it/they occurred, the name and location of the court(s) and sentence(s) imposed. Please have the appropriate authority submit official court documentation directly to the UGA study abroad program to which you are applying.*
Course Selection: Students can earn up to 7 credits during this study abroad program, depending on the language course in which they enroll. All students must enroll in GRMN 3550. Please mark the box next to the appropriate language course (GRMN 1001, 1002, 2001, 2002, 3010 or 4001), in which you will be enrolled upon acceptance to the program, bearing in mind the prerequisites for the course.

- ______ GRMN 1001 (elementary German; no prior German language instruction)
- ______ GRMN 1002 (elementary German; prerequisite: GRMN 1001 or equivalent)
- ______ GRMN 2001 (intermediate German; prerequisites: GRMN 1110 or 1002)
- ______ GRMN 2002 (intermediate German; prerequisites: GRMN 2001 or equivalent)
- ______ GRMN 3010 (Language: Culture and Society I; prerequisites: GRMN 2110 or 2002)
- ______ GRMN 4001 (Advanced German Conversation and Composition; prerequisite GRMN 3010)

and GRMN 3550 (Contemporary Issues in German Culture, Society and Literature; no prerequisites; taught in English)

Essay

On a separate page, please write an essay (150-200 words) expressing why you want to study abroad, what about the host country's culture interests you most, and how the qualities of this particular program support your personal, academic, and career goals.

Release and Application Signature

I hereby authorize officials at any educational institution that I have attended to release my disciplinary records (including but not limited to records maintained by the Office of Student Conduct, the Registrar, the Department of University Housing, and/or the Office of the Vice President for Instruction) to the study abroad program director of the program to which I am applying. I fully understand that my disciplinary records may be a factor in evaluating my application.

I further acknowledge that the information provided on this application is true and accurate to the best of my knowledge. I fully understand that providing false information during the application process may be grounds for rejecting my application or grounds for dismissal from the study abroad program.

________________________________________  __________________________
Student Signature                                      Date

Applicants who are accepted to participate in a UGA study abroad program are required by the University of Georgia to complete and sign a student agreement and waiver which stipulates the terms and conditions of the program, student conduct regulations and a waiver of liability.

Signature of Study Abroad Advisor/Dean/Academic Advisor (for non-UGA students only)

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Student has completed all the necessary steps to obtain permission to study abroad from our university.  ____ Yes  ____ No  Signature  __________________________
**Questionnaire**

How did you first hear about this program?

- [ ] poster
- [ ] flyer or brochure - obtained where? _________________________________
- [ ] former participant
- [ ] Office of International Education
- [ ] campus presentation - location/presenter ________________________________

**References**

According to the Family Educational Rights and Privacy Act of 1974, you may decide whether letters of reference written on your behalf are to be kept confidential or available for your inspection. Please choose below and indicate your choice on the reference forms.

- [ ] Confidential file
- [ ] Open file

Please obtain two references using the following forms and have them sent directly to the Department of Germanic and Slavic Studies (201 Joseph E. Brown Hall; Athens, GA 30602). At least one reference must be from faculty of any rank. A reference from an employer is also acceptable. **References from friends, family, or neighbors are not acceptable.**
Reference Form for UGA Freiburg Study Abroad Program

Please return to: Dr. Heide Crawford; Department of Germanic and Slavic Studies; 201 Joseph E. Brown Hall; Athens, GA 30602 by January 23, 2015.

I. This section is to be completed by the student applicant (please print or type):

Applicant's Name__________________________________________________________
Applicant's telephone # ____________________ E-mail __________________________
This reference is ___ confidential ___ not confidential

II. This section to be completed by the referee. At least one referee must be a college instructor of any rank (TA, Professor, Lecturer, Instructor). Other acceptable referees are employers.

Name and title of referee___________________________________________________
Phone ____________________ E-mail __________________________
1. How long have you known the applicant and in what capacity?

2. Is there any reason why you would not recommend that the applicant participate in a study abroad program?

Please indicate your perceptions of the applicant's competence in the following areas:

<table>
<thead>
<tr>
<th>Area</th>
<th>Below Average</th>
<th>Average</th>
<th>Above Average</th>
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Please include additional information in the space below or on a separate sheet of paper.

Signature of Referee____________________________ Date____________________

Please notify the student when he/she may pick up reference or forward it to the address above. If returned to student, please place the form in an envelope, seal and sign name across the seal.
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